



## **Terms of Reference for the Challenge Fund steering committee:**

The TOR in this document are for a steering committee composed of as subset of the Research TWG that will coordinate the operational research challenge fund and mentorship program.

### **1. Main objective**

The steering committee will oversee the implementation and technical coordination of the operational research challenge fund and mentorship program. It will serve to:

### **2. Scope of Work**

- Secure funds for the initial round of grants
- Review and select research proposals
- Select studies to be supported and award grants/prizes
- Coordinate the assignment of mentors to each study and capacity building for selected candidates.
- Develop the annual calendar for research proposals, selection and study dissemination workshop
- Monitoring the progress of different studies
- Agree on the annual budget and operational plan for challenge fund activities
- Mobilize resources to sustain the challenge fund
- Establish and update selection criteria for promoting operational research
- Develop and update call for proposals, guidelines, and review plan
- Organise and facilitate research results presentation/dissemination conferences
- Reporting to the chair of research and KM TWG and HSWG

### **3. Members of the Research and Knowledge Management Steering Committee**

#### **Chair and Co-chair:**

- Clarisse MUSANABAGANWA: Chair
- Robert BANAMWANA: Co-chair

#### **Members:**

- **GoR Institutions representatives:** Mecthilde KAMUKUNZI and James HUMUZA
- **Representatives of DPs and local NGOs:** Randy WILSON and Dr Vincent TIHON
- **Representative of Professional councils:** Dr Raymond MUGANGA

#### **Secretary:**

- Nadia Hitimana